



Mattishall Parish Council

Meeting Agenda (published 23 August 2019)

Date: Monday 2 September 2019

Time: 7 - 9.30 pm

Place: Memorial Hall, South Green, Mattishall NR20 3JY

Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensations
- 3 To approve the minutes of the meetings held on 1 July and 7 August 2019
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Planning matters
 - 6.1 To receive results of applications
 - 6.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
- 7 To receive updates from council members (for information only)
 - 7.1 Norfolk Day held on 27 July
 - 7.2 A47 dualling
 - 7.3 Norwich Western Link
 - 7.4 SAM2 (speed awareness messaging sign)
 - 7.5 Weekly youth club
- 8 Play area
 - 8.1 To receive the annual inspection report and consider recommendations
 - 8.2 To consider the installation of a new gate for the play area

- 9 Village events
 - 9.1 To discuss organisation of remembrance day
 - 9.2 To discuss the Christmas event (including setting a date, booking tree)
 - 9.3 To discuss the 75th anniversary of VE Day commemorations

- 10 To discuss whether to have a sign at the entrance to the play area at Walnut Tree Fields

- 11 Replacement of assets for use at village events
 - 11.1 To discuss replacing the marquee
 - 11.2 To discuss replacing the PA system

- 12 Finance
 - 12.1 To receive report from parish councillor checking finances for 1st quarter
 - 12.2 To consider grant requests from local organisations
 - 12.3 To approve the payment of accounts list
 - 12.4 To agree to re-appoint the internal auditor for the 2019-20 financial year
 - 12.5 To discuss whether to renew the contract with ESPO for electricity supply

- 13 Correspondence
 - 13.1 Vattenfall: Details of an offshore wind farm
 - 13.2 Police newsletter

- 14 To receive items for the next meeting agenda

- 15 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:
 - 15.1 To consider the appointment of a handyman and the terms to be offered

New planning applications for consideration (item 6.2)		
3PL/2019/0877/F	Former Water Extraction Plant, South Green	Residential re-development comprising two 1.5 storey dwellings including means of access
3PL/2019/1011/HOU	91 Dereham Road	Front Single Storey Extension and Side & Rear Single Storey Extension