



Mattishall Parish Council

Meeting Agenda (published 1st February 2022)

Date: Monday 7th February 2022

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 4th January 2022
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters
 - 6.1. To receive results of applications

3PL/2021/1577/HOU: Broggers House, 91A Dereham Road; Proposed rear extension – **Approved.**

3DC/2021/0269/DOC: South Green Farm; Discharge of condition 7 on 3PN/2021/0039/UC – **Approved.**

3DC/2021/0325/DOC: Land South of Dereham Road; Discharge of condition No 24 on 3PL/2020/0462/F – **Approved.**

3PL/2021/1605/HOU: Duahoam 24 Burgh Lane; proposed single storey front extension – **Approved.**
 - 6.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
7. Open Spaces Working Group
 - 7.1. To note report from the Open Spaces Working Group
 - 7.2. To receive an update on Mr Edwards
 - 7.3. To discuss NCC and BCC cutting regime

8. Platinum Jubilee
 - 8.1. To receive an update on the Platinum Jubilee event
 - 8.2. To confirm Working Group members
 - 8.3. To consider first aid training
 - 8.4. To agree agenda / actions for the next working group held via zoom on 9th February at 7pm.
9. Finance
 - 9.1. To approve the list of payments
10. NPTS Training
 - 10.1. Planning Training Course
 - 10.2. March Seminar
11. To review the Asset Register
12. To review the Youth Club contract with YMCA
13. To review and consider quotations received for grass maintenance 2022
14. To review and consider quotations received for the Church clock
15. To consider indemnity insurance and changes to the constitution for the Mattishall Burgh Charity
16. To discuss registering ownership of the Cemetery and Allotments
17. To review Cllr Pickering email strategy
18. To discuss the proposal to seek views of Mattishall residents and businesses on possible extension of the village 20MPH zone
19. Correspondence and reports
 - 19.1. SAM2 report for January
 - 19.2. Flooding issues update
20. To receive items for the next meeting agenda (7th March)
21. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 21.1. Legal matters concerning the damage to the cemetery wall

New planning applications to agree comments (item 6.2)

3NM/2021/0108/NMA	Poplar Farm, 41 South Green	Amendment to 3PL/2019/0849/D (Plots 1-12) – description, access road alignment and house types (Non Mat Minor Amend)
3NM/2021/0109/NMA	Poplar Farm, 41 South Green	Minor changes to layout and house types for plots 13 to 23, including siting of electrical sub-station of 3PL/2019/0849/D (Non Mat Minor Amend)

3PL/2021/0425/D 3PL/2021/1670/VAR	Plot 5 Greys Close	Variation of condition no2 on 3PL/2021/0425/D revised design to plot 5
3NM/2021/0110/NMA	Poplar Farm, 41 South Green	Non material amendment
3OB/2021/0058/OB	Land South of Dereham	The seller (Hopkin Homes) intends to sell the 8 affordable housing plots to Saffron Housing Trust who will let them with affordable rents
3PL/2021/1618/HOU	17 Cedar Close	Revised proposed elevation and floor plan