



Mattishall Parish Council

Meeting Agenda

(published 27 February 2019)

Date: Monday 4 March 2019

Time: 7 - 9 pm

Place: Memorial Hall, South Green, Mattishall NR20 3JY

Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and requests for dispensation
- 3 To approve the minutes of the meeting held on 4 February 2019
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Planning matters
 - 6.1 To receive results of applications
 - 6.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
 - 6.3 To discuss the Breckland local plan modifications (refer to 18.1)
- 7 To receive updates from individual council members (for information only)
 - 7.1 Data collected from the SAM2 (speed awareness messaging sign)
 - 7.2 Norwich Western Link
- 8 To receive an update from The Barlow Charity
- 9 Events
 - 9.1 To receive update on organisation of an Easter event
 - 9.2 To discuss preparation for Norfolk Day

- 10 Youth club
 - 10.1 To receive update from February's weekly youth club sessions
 - 10.2 To agree the purchase of equipment using the outdoor sport & play grant
- 11 To consider naming the play area
- 12 To discuss the possibility of setting up Speed Watch for Mattishall - refer to 18.5
- 13 To discuss the scope of repair work required to the cemetery wall
- 14 To discuss the scope of repair work to the cemetery gate
- 15 To consider a request to divert public footpath 13 from Gregs Close to south of the play area (linking to footpath 5a) - refer to item 18.4
- 16 Finance
 - 16.1 To consider subscription renewal to the Society of Local Council Clerks
 - 16.2 To approve the payment of accounts list
 - 16.3 To review the financial risk assessment document
 - 16.4 To review the general risk assessment document
- 17 To review the data protection policy
- 18 Correspondence
 - 18.1 Breckland Council: Local Plan and policies maps - public consultation notification
 - 18.2 Breckland Council: Decision on precept for 2019-20
 - 18.3 Carers Matter Norfolk: Details of service offered to unpaid carers
 - 18.4 Norfolk County Council: Footpath diversion request from Gregs Close
 - 18.5 Police newsletter for February and Community Speed watch information
 - 18.6 Norfolk Accident Rescue Service information
- 19 To consider re-election of Diana Talbot to the Mattishall & Burgh Charity from 1 March 2019 for a 4-year period
- 20 To receive items for the next meeting agenda (Monday 1 April 2019)
- 21 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item: To report the outcome of the clerk's appraisal held in late February

New planning applications for consideration (item 6.2)

3PL/2019/0062/F	Willow Lodge, Willow Close	Change of use of swimming pool building to dwelling with new double garage
3PL/2019/0063/F	18 Willow Close	New dwelling and double garage
3PL/2019/0092/HOU	4 All Saints Walk	Proposed single storey side extension
3PL/2019/0119/LU	Bimbles 12 Thynnes Lane	Move kitchen internally, creation of 2 new small windows in external wall (obscured glass)