



Mattishall Parish Council

Meeting Agenda (published 26th October 2021)

Date: Monday 1st November 2021

Time: 7 – 9.30 pm

Place: Memorial Hall, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. Co-option of Councillor
4. To approve the minutes of the meeting held on 4th October 2021
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
7. Planning matters
 - 7.1. To receive results of applications
 - 3PL/2021/1028/F – Grove Farm, Burgh Lane; Construction of new grain store building with lean to – **Approved.**
 - 3DC/2021/0269/DOC: South Green Farm, South Green; Discharge of condition 7 on 3PN/2021/0039/UC – **Approved.**
 - 3PL/2021/1336/HOU: 4 All Saints Walk; Erection of a fence – **Approved.**
 - 3DC/2021/0219/DOC: Land South of Dereham Road; Discharge of conditions no's 8 & 10 on 3PL/2020/0462/F – **Approved.**
 - 3DC/2021/0221/DOC: Land South of Dereham Road; Discharge of condition 13 on 3PL/2020/0462/F – **Approved.**
 - 3DC/2021/0222/DOC: Land South of Dereham Road; Discharge of conditions no's 3 & 4 on 3PL/2020/0462/F – **Approved.**

3OB/2021/0043/OB: Land South of Dereham Road; Application to discharge planning obligation on 3PL/2020/0462/F affordable housing scheme (Schedule 1, part 1, 1) to be submitted and agreed pre-commencement – **Approved.**

3PL/2021/1423/F: 88 Dereham Road; Erection of 1 dwelling and garage. Re-submission of approval 3PL/2019/1233/F – **Approved.**

TRE/2021/0289/TCA: Hewitt's Butchers Shop, Sycamore House, Church Plain; Self-seeded cherry tree – Remove due to potential structure to Grade 2 listed building – **Approved.**

3DC/2021/0220/DOC: Land South of Dereham Road; Discharge of condition 12 on 3PL/2020/0462/F – **Approved.**

3NM/2021/0086/NMA: The Yews, South Green; Amendment to 3PL/2021/0877/HOU – Reduction in size and slight change in position of garage – **Approved.**

TRE/2021/0260/TCA: All Saints Churchyard; Works as specified in supplied professional tree survey – **Approved.**

- 7.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
 - 7.3. To receive an update on the Hopkins and Moore development land south of Dereham Road
 - 7.4. To discuss Malt House Farm
 - 7.5. To discuss family permission of the road names for the Hopkins & Moore Development
 - 7.6. To discuss BDC Local Plan Review
8. Open Spaces Working Group
 - 8.1. To note report from the Open Spaces Working Group
9. Events
 - 9.1. To receive an update on Remembrance
 - 9.2. To receive an update on Christmas tree lighting event and set up a working group.
 - 9.3. To receive an update on Christmas Hampers
10. Finance
 - 10.1. To approve the list of payments
 - 10.2. To agree annual charges for the Allotments and Burials
 - 10.3. To consider the quotation received from TTSR
 - 10.4. To review the current proposed budget and agree 2nd working group date
 - 10.5. To appoint Internal Auditor
11. To receive an update on the Norwich Western Link
 12. To receive an update on the Barlow Charity
 13. To agree meeting dates for the next 6 months
 14. Correspondence and reports
 - 14.1. SAM2 report for October

14.2. Flooding issues update

15. To receive items for the next meeting agenda

16. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:

16.1. To review the Clerks 3-month probation period

16.2. To approve a SCP grade increase, following completion of CILCA

New planning applications to agree comments (item 7.2)

3PL/2021/1139/LB PL/2021/1138/HOU	Several House, Church Plain	Extension to existing kitchen at ground floor, extension to the main house at ground floor level to form a new garden room
3PL/2021/1336/HOU	4 All Saints Walk	Erection of a fence
3PL/2021/1270/HOU	Rimington 93, Dereham Road	Raising of roof height to add additional living accommodation, including front and rear extensions and detached garage.