



Mattishall Parish Council

Meeting Agenda (published 2 September 2020)

Date: Monday 7 September 2020

Time: 7 – 9.30pm

Place: Video conferencing, see below agenda for joining instructions

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Meeting called by Mike Nunn, Chairman

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 3 August 2020
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters
 - 6.1. To receive results of applications
 - 6.2. To receive comments from the Neighbourhood Plan delivery and monitoring group on applications received since the last meeting with deadline dates before the current meeting – see list on page 2
 - 6.3. To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications – see list on page 2
 - 6.4. To receive report from the Neighbourhood Plan delivery and monitoring group on planning application for Land South of Dereham Road (ref. 3PL/2020/0462/F)

- 6.5. To receive report from the Neighbourhood Plan delivery and monitoring group on planning issues at Kensington Forge (ref. 3PL/2017/1112/F & 3DC/2020/0050/DOC)
 - 6.6. To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on consultant comments on Ivy Barn (ref. 3PL/2020/0717/LB).
 - 6.7. To discuss the implications of proposed planning changes, by the government, on Mattishall's Neighbourhood Plan and agree action to be taken
7. To receive an update on the youth club and consider latest government advice
 8. To receive an update on the play area and consider latest government advice
 9. To receive the latest SAM2 report
 10. To receive an update on A47 dualling
 11. To agree members of working groups
 - 11.1. Neighbourhood Plan Delivery and Monitoring Group
 - 11.2. Cemetery Working Group
 - 11.3. Norwich Western Link meetings
 - 11.4. A47 dualling meetings
 - 11.5. Safer Neighbourhood Action Panel (SNAP) meetings
 - 11.6. Footpath councillor contact
 - 11.7. Events
 12. To discuss if action should be taken to reduce the number of unauthorised notices posted around the village
 13. To discuss if litter picks should be restarted and agree costs involved with purchasing equipment
 14. To discuss the equipment left outside Mattishall News
 15. To agree the purchase of Xmas Tree
 16. To discuss future events
 - 16.1. Remembrance Day
 - 16.2. Xmas celebration
 17. To agree training support for councillors and clerk
 18. To agree to pay clerk for additional time incurred
 19. To approve the payment list

20. Correspondence

20.1. Norwich Western Link

21. To decide on location for October meeting

22. To receive items for 5 October agenda

23. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:

23.1. To discuss an increase in gardener's hourly rate

23.2. To review quotes for goal posts to be installed on the village green

23.3. To review quotes for tree works identified in survey carried out in July

23.4. To review quotes for crack stitching repairs to Burgh Lane cemetery wall

23.5. To agree the confirmation of employment of the Clerk

23.6. To review clerk's salary based on performance and Local Government Services' Pay Agreement 2020-21

New planning applications to receive comments (item 6.2)

3PL/2020/0854/HOU	53 Burgh Lane	Addition of a Dormer Window to side of the bungalow to create a first floor room extension
3PL/2020/0689/F	Mattishall Football Club, South Green	To install a storage container to house tractor and mower and other pitch maintenance equipment.
3PL/2020/0477/HOU	34-36 The Old Stables Dereham Road	Construction of detached Cart Shed Garage with first floor storage and associated works

New planning applications for consideration (item 6.3)

3PL/2020/0887/HOU	12 Gregs Close Mattishall	Proposed single storey extension to the front elevation
3PL/2020/0477/HOU	34-36 The Old Stables Dereham Road	Construction of detached Cart Shed Garage with first floor storage and associated works

Meeting details

Join Zoom Meeting

<https://us02web.zoom.us/j/89181429423>

Meeting ID: 891 8142 9423

Find your local number: <https://us02web.zoom.us/u/kdVX48sYCA>