



Mattishall Parish Council

Meeting Agenda (published 1 April 2021)

Date: Tuesday 6 April 2021

Time: 7 – 9.30pm

Place: Video conferencing, see bottom of agenda for joining instructions

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Lorraine

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meetings held on 1 March 2021
4. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
5. Finance
 - 5.1. To receive an update on the council's finances for the 4th quarter
 - 5.2. To approve the payment list
6. To report progress on items not on the agenda from the last meeting (Clerk's Report)
7. Planning matters
 - 7.1. To receive results of applications
 - 7.2. To receive recommendation from Planning and monitoring group on current applications (see list on page 3)
8. To review the terms of reference for the Data Protection working group
9. To agree date and details of Annual Parish Meeting, currently scheduled for 18 May
10. To receive update on flooding issues

To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items 11 to 15:

11. To report the outcome of the clerk's appraisal held in March
12. To agree paying clerk for additional hours worked
13. To agree next steps due to clerk's resignation
14. To receive an update on the handyperson position
15. To consider quotes in relation to repairs required to All Saints Churchyard wall
16. To discuss the next steps to take in relation to the damage to Burgh Lane cemetery wall caused by a lorry in November 2020
17. To consider councillors training
 - 17.1. Understanding the Council's Finances on 22 April
 - 17.2. NPTS Essential Update Seminar on 30 June
18. To discuss impact of gate at rear of village green on farm
19. To agree changing the Facebook closed group to a page
20. To receive a report on the value of the Councillors Network
21. To agree the response to Breckland District Council's Planning Policy Officer in respect of Supplementary Planning Documents (SPDs)
22. To agree definition of "local" when dealing with unauthorised signs on the highways
23. To agree if the newsletter in Miscellanea should be printed in colour
24. To receive items for Tuesday 4 May agenda, the Annual Meeting of the Parish Council
25. Correspondence and reports (information only)
 - 25.1. Reopening of the Youth Club
 - 25.2. Dog fouling signs competition
 - 25.3. BDC members briefing
 - 25.4. CAN's newsletters
 - 25.5. Police Parish Newsletter
 - 25.6. Keep Britain Tidy – the Great British Spring Clean 2021
 - 25.7. Greater Norwich Local Plan – Breckland District Council's response

- 25.8. Norfolk ALC Wellbeing
- 25.9. Norfolk Community Foundation
- 25.10. Norwich Western Link
- 25.11. CPRE Norfolk Awards 2021
- 25.12. 1 million trees for Norfolk
- 25.13. Norfolk Citizen's Advice appeal

New planning applications to agree comments (item 7.2)

3PL/2021/0190/HOU	53 Dereham Road	First floor extension over garage.
3PL/2021/0081/LB	Several House Church Plain	Restore 11 existing windows and replace 6 existing windows
3PL/2021/0426/D	PLOT 4, 21 Gregs Close Mattishall	Reserved matters for Plot 4 only following outline permission 3PL/2018/1409/O
3PL/2021/0425/D	PLOT 5, 19 Gregs Close Mattishall	Reserved matters for Plot 5 only following outline permission 3PL/2018/1409/O
3PL/2021/0408/LB	Ivy Barn Welgate	Painting existing cedar cladding to rear and side of main building and cart lodge located opposite (Zinsser All Coat in Anthracite Grey (RAL 7016))
3NM/2021/0012/NMA	Water Treatment Works, South Green	Amendment to 3PL/2020/1172/F - Change of facing material to rear building store lobby (Non Mat Minor Amend)
3PL/2021/0456/HOU	38 Burgh Lane	New Vehicular Access to the Highway to Provide Additional Off Road Parking Space

Meeting details

Join Zoom Meeting

<https://us02web.zoom.us/j/89537709032?pwd=ZDBMZCs4ZDhNK2oyZ1NvdFMxcG51Zz09>

Meeting ID: 895 3770 9032

Passcode: 399203