



Mattishall Parish Council

Meeting Agenda (published 26 February 2020)

Date: Monday 2 March 2020

Time: 7 - 9.30 pm

Place: Memorial Hall, South Green, Mattishall NR20 3JY

Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensation
- 3 To approve the minutes of the meeting held on 3 February 2020
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Planning matters
 - 6.1 To receive results of applications
 - 6.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
- 7 To receive updates from council members (for information only)
 - 7.1 SAM2 (speed awareness messaging sign) and Speed watch
 - 7.2 A47 dualling
 - 7.3 February youth club sessions
 - 7.4 VE DAY working group
 - 7.5 Events attended by councillors during February
- 8 Vacancies
 - 8.1 To receive update on the clerk vacancy
 - 8.2 To receive update on the councillor vacancy created by the resignation of Mrs Farrier-Dutton

- 9 To discuss issue raised by householder regarding vehicle crashing into their home
- 10 To receive update on repairs required to the churchyard wall
- 11 Risk Assessment and policies due for review
 - 11.1 Financial risk assessment document
 - 11.2 General risk assessment document
 - 11.3 Data protection information audit document
 - 11.4 Training policy
- 12 To discuss options for purchase of a PA system and set a revised budget
- 13 To discuss creating compost bins for use by the gardener
- 14 To approve the re-appointment of Eileen Browne to the Mattishall & Burgh Charity with effect from 3 April 2020 for a 4-year period
- 15 Finance
 - 15.1 To consider awarding grants to the following organisations: Mattishall Scout group, Priscilla Bacon Hospice and Norfolk Accident Rescue Service
 - 15.2 To approve the payment of accounts list
 - 15.3 To acknowledge receipt of Norfolk Pension Fund rates letter
- 16 To discuss further ideas for mounting the Mattishall WWI airfield plaque
- 17 Correspondence
 - 17.1 Norfolk Police: February newsletter and Speed watch data
 - 17.2 District Councillor's report for February 2020
 - 17.3 Local Government Boundary Commission for England: Consultation on division boundaries for Norfolk
 - 17.4 Highways England: A47 North Tuddenham to Easton statutory consultation details
- 18 To receive items for the next meeting agenda (30 March 2020)

New planning applications for consideration (item 6.2)

3PL/2020/0178/HOU	29 South Green	Removal of existing roof to dwelling and increasing existing front and rear dormer sizes and re-roofing. New porch to front. Demolition of existing garage, erection of single storey extension forming new annexe and garage.
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