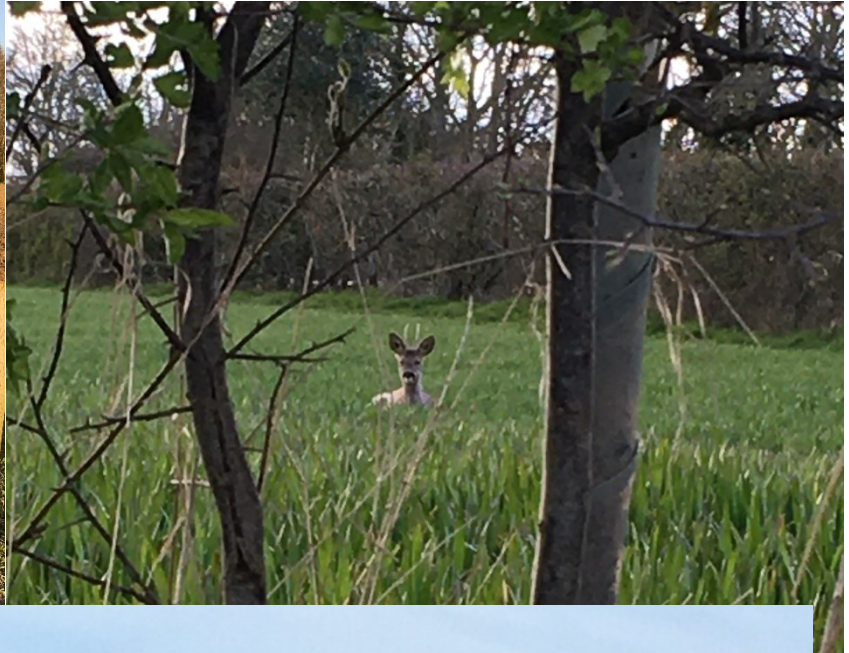


# Clerk's report

April 2021

## Mattishall Parish Council



Photos: Top left – view towards Welgate. Top right – deer off Garvestone Road. Bottom right – view of church from Mill Street

Report prepared by Lorraine Trueman  
Clerk to Mattishall Parish Council

Page | 1

# Clerk's report

April 2021

The items below relate to actions/resolutions from the 6 April meeting:

Item 5.2: The gardener has returned the key for the lockup enabling the payment to be made.

Item 10: The golf club have been contacted, as advised by Highways and LLFA, to ask if they could make improvements to their ditches and Highways have been asked for more details on the proposed works at South Green using the monies from Cllr Bill Borrett. Once more information has been received from Highways we can seek to gain the relevant permissions from landowners.

Item 13: Cllrs Nunn and Turner agreed not to make any changes to the job description and the position has been advertised with a closing date of 26 April. Cllr Nunn has decided not to be involved in the recruitment of the new clerk.

Item 15: Cllr Piper contacted the Diocese seeking permission for the proposed repairs to All Saints Churchyard wall.

Item 16: A quote for repairs for the wall has been received, with no covering letter or explanation. It is possible that this was arranged by Arbsolove. The construction company have been contacted and asked to provide some more details. The council's insurance company have also been contacted.

Item 18: The local farmer has contacted the council a number of times in April to raise concerns about the new gate at the rear of the village green but he finally decided that he longer wished to allow access and requested that the gate was closed. While this was being actioned a resident decided to verbally abuse a council volunteer.

Items requiring explanation on the 4 May agenda

This is the Annual Meeting of the Parish Council and therefore must have election of chairperson and election of vice-chairperson as the first items.

Item 8: Finance – There are several finance items to approve this month in order to confirm the year-end finances. Many of the items are usually dealt with at the June meeting but Lorraine has prepared these ahead of her leaving date of 29 April.

# Clerk's report

April 2021

Item 14: The Local Government Association has produced a new Model Code of Conduct which The Society of Local Council Clerks recommends councils agree to adopt at their annual meeting.

Items 15 to 18 have been carried forward from April's meeting.

Item 17: In September 2020, the council asked for residents' views on the advertising signs around the village. The feedback was that while they wanted local businesses to be able to advertise and grow, they did not like the out of date and tatty signs. The council would now like to discuss the definition of local.

## Additional items for information

At the time of writing a replacement clerk is not in place but the council are currently conducting interviews.