



Mattishall Parish Council

Meeting Agenda (published 28th March 2023)

Date: Monday 3rd April 2023

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 6th March 2023
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
 - 6.1. To approve the list of payments
 - 6.2. To review the asset register
 - 6.3. To consider acting as a guarantor for the Mattishall Community Hub to apply to Breckland District Council for the Spark Up grant (up to £300)
7. Planning matters
 - 7.1. To receive results of applications

3DC/2022/0278/DOC: Kensington Forge, Dereham Road; Part Discharge of Condition(s) No 4c & 4d on 3PL/2017/1112/F for plots 5 and 6 (Discharge Conditions) – **APPROVED**.

3PL/2023/0060/F: Ash Tree Barn, Watercress Lane; new single storey dwelling with means of access – **REFUSED**.

3PL/2022/1257/HOU: 2 Cedar Rise; Raising the roof to convert existing bungalow into a 4-bedroom chalet style house with roof dormers – **APPROVED**.

TRE/2023/0056/TCA: Several House, Church Plain; There are 10 trees in the application - 5 requesting felling and 5 cutting back. Felling – 1 Walnut tree (T1 on Key) requested as interferes with hard landscaping building extension plans granted permission ref. No. 3PL/2021/1139/LB. 2 Ash trees (T2, T10) require felling as (very sadly) have advanced Ash dieback, are large, and near domestic buildings. 1 small Rowan (T4) is dead and needs to be removed. 2 Sycamore trees: (T3, T5). The trunk of T3 is directly adjacent to (2m) - and

canopy directly above - artists working studio (Barn on Key). Would like to remove as blocks light entering and a building (Grade II listed) maintenance issue. T5 is dangerous as it has grown at an acute angle over neighbours property and is large. Cutting Back - 1 Willow (T6) 30% prune - blocking neighbours light. 2 Cherry trees (T7, T8) 30% prune - blocking neighbours light. 1 Walnut (T9) 30% prune - blocking neighbours light – **APPROVED**.

- 7.2. To receive recommendations from the Planning and Monitoring group on current applications (see at the bottom of agenda)
- 7.3. To receive an update on Mattishall Neighbourhood Plan Review
- 7.4. To receive an update on Breckland District Council Local Plan and agree comments for the Issues and Options consultation
- 7.5. To receive an update on Denbury Homes
- 7.6. To receive an update on Bayfield Homes

- 8. Open Spaces Working Group
 - 8.1. To note report from the Open Spaces Working Group
 - 8.2. To approve the Allotment Policy

- 9. To receive an update on the website

- 10. To receive an update on the King's Coronation
 - 10.1. To agree a face painter and decided how to finance
 - 10.2. To agree budget for raffle prizes
 - 10.3. To discuss volunteers and potential mini bus support
 - 10.4. To receive an update on the Big Help Out Litter Pick (Monday 8th May)

- 11. Correspondence and reports (information only)
 - 11.1. SAM2 report
 - 11.2. Flooding issues update
 - 11.3. NWL Project update
 - 11.4. CPRE newsletter

- 12. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

3DC/2023/0016/DOC	Poplar Farm, 41 South Green	Part Discharge of Conditions 5, 6, 7 & 8 on 3PL/2022/0114/F (Discharge Conditions)
3PL/2023/0225/HOU	2 Robert Key Drive	Single Storey rear flat roofed extension
3PL/2023/0290/HOU	Melarron, 91 Dereham Road	Proposed two storey side extension to include new garage, single storey rear extension, canopy to frontage and associated alterations with rendering finish throughout new and existing walls