



Mattishall Parish Council

Meeting Agenda

(published 30 January 2019)

Date: Monday 4 February 2019

Time: 7 - 9 pm

Place: Memorial Hall, South Green, Mattishall NR20 3JY

Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and requests for dispensation
- 3 To approve the minutes of the meeting held on 7 January 2019
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Planning matters
 - 6.1 To receive results of applications
 - 6.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
- 7 To receive updates from individual council members (for information only)
 - 7.1 Data collected from the SAM2 (speed awareness messaging sign)
- 8 To receive an update from The Barlow Charity
- 9 Events
 - 9.1 To agree a purpose for donations from the Christmas event
 - 9.2 To discuss the possibility of an Easter event
 - 9.3 To discuss speakers for the Annual Parish Meeting to be held on 17 April
 - 9.4 To discuss preparation for Norfolk Day

- 10 Youth club
 - 10.1 To receive update from January's weekly sessions
 - 10.2 To review the youth club contract extension document
- 11 To consider a request from a resident to write to Highways (refer to item 16.3)
- 12 To discuss the ownership of the cemetery and allotments
- 13 To discuss the problem with dog fouling on Mattishall's public footpaths
- 14 Finance
 - 14.1 To consider payment to Community Car Scheme for their annual insurance
 - 14.2 To consider a request for contribution towards lighting church tower
 - 14.3 To approve the payment of accounts list
 - 14.4 To continue discussion on the outdoor sport and play fund grant received in March 2018
- 15 To agree who will be involved in the Clerk's appraisal to be held in February
- 16 Correspondence
 - 16.1 Police newsletter for Mattishall
 - 16.2 Breckland Council: Invite to the Town and Parish Council forum on 21 February
 - 16.3 Email: Request from a resident for Stone Road and Mattishall Road to be gritted
 - 16.4 Children's Services briefing on proposed Early Childhood and Family Service
- 17 To receive items for the next meeting agenda (Monday 4 February 2019)
- 18 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 18.1 To consider quotations received for grass and hedge cutting contract
 - 18.2 To consider quotations received for tree work
 - 18.3 To consider quotations received for the churchyard wall repairs
 - 18.4 To appoint an internal auditor for the coming year

New planning applications for consideration (item 6.2)

3AG/2019/0002/AG	Old Hall Farm, Old Hall Road	To upgrade a route way used by farm machinery to transport feed to livestock and avoid/reduce dirty water produced
3AG/2019/0003/AG	Old Hall Farm, Old Hall Road	To cover a livestock gathering area and reduce dirty water produced
3PL/2018/1409/O	Development site for 8 self/custom build residential properties	Part of the field to the west of Gregs Close