



# Mattishall Parish Council

Meeting Agenda (published 20<sup>th</sup> September 2023)

**Date:** Monday 2<sup>nd</sup> October 2023

**Time:** 7 – 9.30 pm

**Place:** Poultec, South Green Park Enterprise Centre, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

*Anita Rose, Parish Clerk*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 4<sup>th</sup> September 2023
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
  - 6.1. To approve the payment list
7. Planning
  - 7.1. To receive results of applications  
  
3DC/2023/0191/DOC: Kensington Forge, 7 & 8 Dereham Road; Discharge of Condition No 4C & 4D on 3PL/2017/112/F (plots 7 & 8 only) – **APPROVED**
  - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
  - 7.3. To receive an update on Mattishall Neighbourhood Plan Review
  - 7.4. To agree comments on Breckland Council Local Validation List
  - 7.5. To receive an update on the land transfer from Denbury Homes
  - 7.6. To receive an update on potential funding for tree planting at the Kensington Forge site.
  - 7.7. To receive an update on Denbury Homes and Bayfield Homes
8. Open Spaces Working Group
  - 8.1. To note report from the Open Spaces Working Group
  - 8.2. To receive an update on the meeting held on 20<sup>th</sup> September with the Allotment Holders
  - 8.3. To revisit the decision of the installation of Dip Tanks to the allotments
  - 8.4. To review revised quotations and appoint contractor to carry out fencing to the War Memorial

8.5. To review quotations and appoint contractor to carry out the repairs to the Party Wall in the Play Area

9. To receive any update on the Village Map

10. Events

- 10.1. Remembrance Sunday
- 10.2. Christmas Tree Lighting Event
- 10.3. Summer Event / Beer Festival

11. To discuss changing the title of the Annual Parish Meeting to Annual Parish Gathering

12. To discuss a Communications Strategy

13. Correspondence and reports (information only)

- 13.1. SAM2 report
- 13.2. Flooding

14. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

<b>3PL/2023/0902/VAR</b>	Brecklands, 64 Dereham Road	Variation of Condition 2 on 3PL/2023/0686/HOU – Changes to eaves and roof heights. Change to windows on side elevations.
<b>3PL/2023/0900/EU</b>	Glenthorne, 149 Dereham Road	Certificate of Lawfulness for existing use: Use of a cabin which was constructed in the grounds of Glenthorne in 2009 which is/has been used for holiday letting.