



# Mattishall Parish Council

Meeting Agenda (published 28th June 22)

**Date:** Monday 11 July 2022

**Time:** 7 – 9.30 pm

**Place:** Poultec, South Green Park Enterprise  
Centre, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

*Anita Rose, Parish Clerk*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 6 June 2022
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. To appoint a Data Protection officer
6. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
7. Planning matters
  - 7.1. To receive results of applications  
3OB/2021/0046/OB: Land South of Dereham Road; discharge of planning obligation schedule 5 1.1 footpath link scheme on planning application 3PL/2020/042/F – **Approved.**  
  
3OB/2022/0020/OB: Land off Dereham Road; application to discharge the planning obligation on 3PL/2020/0462/F – approval & discharge of open space obligation clause 1.2 of part 1, schedule 2 within the S106 agreement dated 30<sup>th</sup> July 2021 – **Approved.**  
  
3PL/2022/0571/HOU: Stonewood, 2 West End; proposed first floor extension over existing kitchen and single storey flat roof rear extension and associated works – **Approved.**
  - 7.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
  - 7.3. To note letter sent to consultants for the Mattishall Neighbourhood Plan review
8. Open Spaces Working Group
  - 8.1. To note report from the Open Spaces Working Group
  - 8.2. To consider quotations to install the Platinum Jubilee bench
  - 8.3. To discuss the play area wall and consider quotations to install a fence and repair the damaged wall.
  - 8.4. To consider the quotation for the trod path at South Green

9. To receive a report from the Communications Working Group.
10. To discuss and agree charges for the Miscellanea
11. To agree for members to attend the Norfolk Parish Training and support autumn seminar
12. Finance
  - 12.1. To receive a summary of the Council's finances for the 1<sup>st</sup> quarter
  - 12.2. To approve the list of payments
  - 12.3. To consider a grant to Mattishall PC towards churchyard maintenance
13. To discuss the grass cutting areas managed by NCC & BDC
14. To agree a date for the Clerk's annual appraisal
15. To agree whether to hold an August meeting and allow payments to be made if there is no meeting.
16. Correspondence and reports (information only)
  - 16.1. SAM2 report for June
  - 16.2. Flooding issues update
  - 16.3. NWL/ North Tuddenham to Easton
17. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

3PL/2022/0652/LB	Sycamore House, Hewitts Butchers, Church Plain	Change of use of ground floor from butchers to bakery, repairs to exterior, replacement windows and doors, internal alterations (Listed build consent)