



Mattishall Parish Council

Meeting Agenda (published 29 July 2020)

Date: Monday 3 August 2020

Time: 7 – 8.30pm

Place: Video Conferencing

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend. Please contact the clerk for joining details

Meeting called by Mike Nunn, Chairman

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 6 July 2020
4. To approve the co-option of a new councillor onto the Council
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters
 - 6.1. To receive results of applications
 - 6.2. To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications – see list on page 2
 - 6.3. To receive report from the Neighbourhood Plan delivery and monitoring group on unauthorised development as mentioned in the comments for planning application on Land East of Summer Meadows (ref. 3PL/2020/0466/F)
 - 6.4. To receive report from the Neighbourhood Plan delivery and monitoring group on planning issues at Kensington Forge (ref. 3PL/2017/1112/F & 3DC/2020/0050/DOC)
7. To receive an update on the reopening of the youth club

8. Play area
 - 8.1. To review and agree actions from play area inspection report
 - 8.2. To discuss reopening of play area
9. To discuss if goal posts should be installed on the village green
10. To receive an update on the donation request from the Sports and Social Club
11. To receive an update on the installation of the WW1 airfield plaque
12. To review the tree survey and agree next steps
13. To receive an update on All Saints churchyard wall repair
14. Finance
 - 14.1. To approve the payment list
 - 14.2. To receive an update on bank mandate
 - 14.3. To review the external audit report
15. Correspondence
 - 15.1. Norwich Western Link Local Access Consultation
16. To receive items for 7 September agenda
17. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:
 - 17.1. To discuss an increase in gardener's hourly rate

New planning applications for consideration (item 6.2)

3PL/2020/0703/HOU	29 South Green	Proposed two storey side extension with front and rear dormer windows. Re-roofing and new porch to front. Demolition of existing garage, erection of single storey extension forming enlarged lounge and kitchen, new annex and garage. (revised materials)
3PL/2020/0717/LB	Ivy Barn, Welgate	To change external colour of all windows and doors installed in 2007 during the rebuilding and conversion of the barn to a domestic dwelling with offices to a mid-grey matt paint to provide a more lasting lower maintenance finish to the outsides.
3PL/2020/0477/HOU	34-36 The Old Stables Dereham Road	Construction of detached Cart Shed Garage with first floor storage and associated works