



# Mattishall Parish Council

Meeting Agenda (published 28 October 2020)

**Date:** Monday 2 November 2020

**Time:** 7 – 9.30pm

**Place:** Video conferencing, see below agenda for joining instructions

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Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

*Lorraine*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meetings held on 5 October 2020
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters
  - 6.1. To receive results of applications
  - 6.2. To receive report from Neighbourhood Plan delivery and monitoring group on applications with comments due before this meeting (see list on page 3)
  - 6.3. To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications (none)
  - 6.4. To receive report and recommendations from the Neighbourhood Plan delivery and monitoring group on costings and next steps for S106 agreement at Walnut Tree Fields
  - 6.5. To receive report and recommendations from the Neighbourhood Plan delivery and monitoring group on meeting held to discuss S106 at Hopkins Homes site/land South of Dereham Road

- 6.6. To receive report from Neighbourhood Plan delivery and monitoring group on the response to the White Paper – planning for the future
7. To receive the latest SAM2 and Speed Watch report
8. To consider grant request from All Saints' and St Peters church
9. To receive an update on the moving of the gate at All Saints onto Dereham Road
10. To consider Parish Partnership bid for improvements to the junction of Dereham Road and Church Plain
11. To receive report and consider the status of the youth club
12. To consider parking issues on Dereham Road, between Back Lane and Welgate
13. To consider feedback from social media on fly posters/advertising posters around the village
14. To discuss and agree if the public should be invited to join the next litter pick
15. To discuss flowerbeds at either end of the village
16. To receive report on chair and vice chair networking session held by Norfolk PTS
17. To discuss the recruitment of 2 new councillors
18. To discuss and agree members of a new Chairman's long-term projects working group
19. Events
  - 19.1. To receive update on Remembrance Sunday
  - 19.2. To discuss Xmas activities under Covid restrictions
20. Finance
  - 20.1. To approve the payment list
  - 20.2. To receive an internal audit report
  - 20.3. To agree budget working group and discuss items for inclusion in 2021/22
21. Correspondence
  - 21.1. Norwich Western Link
  - 21.2. Flooding of road between Mattishall and Yaxham
  - 21.3. Rural Services Network – Rural Funding Digest
  - 21.4. Rural Services Network – current government consultations
  - 21.5. Norfolk County Council – annual budget consultation

22. To receive items for 7 December agenda

23. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item: To consider job specification and cost of handyman

**New planning applications to receive comments (item 6.2)**

<b>3PL/2020/0358/O</b>	Glenthorne, 149 Dereham Road	3 No Proposed Timber Cabins To Be Used For Holiday Purposes.
<b>3PL/2020/1106/HOU</b>	Malthouse Farm, Rowan House, Church Plain	Reduce height of roof on detached garage at the front of the property and extension of garage to rear
<b>3PL/2020/0226/D</b>	Dereham Road	Reserved matters application for the details of appearance, landscaping, layout and scale) relating to a development of 50 dwellings (following outline permission reference 3PL/2015/0498/O)

**Meeting details**

Join Zoom Meeting

<https://us02web.zoom.us/j/84789410904?pwd=dkZQSWxBVDhjTUtHQks5TStnQjc5UT09>

Meeting ID: 847 8941 0904

Passcode: 911728