



# Mattishall Parish Council

Meeting Agenda (published 29 January 2020)

**Date:** Monday 3 February 2020

**Time:** 7 - 9.30 pm

**Place:** Memorial Hall, South Green, Mattishall NR20 3JY

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Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensation
- 3 To approve the minutes of the meeting held on 6 January 2020
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Planning matters
  - 6.1 To receive results of applications
  - 6.2 To report on application comments sent to Breckland Council during January
  - 6.3 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
  - 6.4 To agree delegated authority to the Neighbourhood Plan delivery and monitoring group to allow the group to comment on planning applications if time does not allow plans to be considered at the next council meeting
- 7 To receive updates from council members (for information only)
  - 7.1 SAM2 (speed awareness messaging sign) and Speed watch
  - 7.2 A47 dualling
  - 7.3 January youth club sessions
- 8 Village events
  - 8.1 To receive update from the VE DAY working group
  - 8.2 To discuss a safeguarding policy for use at village events

- 9 To receive an update from the Barlow Charity
- 10 To discuss the transfer of communal open space at Walnut Tree Fields
- 11 Village green
  - 11.1 To discuss recommendations regarding dealing with anti-social behaviour on the village green
  - 11.2 To discuss whether to purchase a goal post for the village green
- 12 To discuss sending a letter to UK Power Networks, with a copy to George Freeman MP, expressing dissatisfaction with the recent power cuts in Mattishall
- 13 To discuss the end-of-life bench at the gym area
- 14 To discuss the outstanding tasks previously undertaken by the handyman and not being undertaken by the gardener
- 15 To agree speakers for the Annual Parish Meeting
- 16 To agree training for councillors
- 17 Finance
  - 17.1 To consider payment to Community Car Scheme for their annual insurance
  - 17.2 To approve the payment of accounts list
- 18 Correspondence
  - 18.1 Norfolk Police: January newsletter and Speedwatch data
  - 18.2 District Councillor's report for January 2020
  - 18.3 Norfolk County Council: Norwich Western Link update
  - 18.4 Norfolk Association of Local Councils: Well-being initiative update and conference
- 19 To receive items for the next meeting agenda (2 March 2020)
- 20 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential staffing items:
  - 20.1 To acknowledge the Clerk's resignation
  - 20.2 To agree the recruitment process for a new Clerk

#### **New planning applications for consideration (item 6.2)**

3PL/2019/1295/F	Land at South Green	AMENDED scheme - conversion and extension of existing building on site with new garage/cartshed
3PL/2019/1602/F	Willow Lodge, Willow Close	Change of use of swimming pool to dwelling with new double garage and new vehicular access off Cedar Rise - Plan amended to include access within red line (notice served on Abel Homes)