



Mattishall Parish Council

Meeting Agenda (published 24 February 2021)

Date: Monday 1 March 2021

Time: 7 – 9.30pm

Place: Video conferencing, see below agenda for joining instructions

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Lorraine

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meetings held on 8 February 2021
4. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
5. Finance
 - 5.1. To approve the payment list
 - 5.2. To agree change in bank mandate for NS&I account
6. To report progress on items not on the agenda from the last meeting (Clerk's Report)
7. Risk assessments and policies due for review
 - 7.1. General risk assessment document
 - 7.2. Financial risk assessment document
 - 7.3. Data protection policy and privacy notice
 - 7.4. Data protection information audit document
8. To discuss and agree an Open Spaces Policy
9. To update the social media policy, following the resignation of Cllr Ben Handford

10. Planning matters

- 10.1. To receive results of applications
- 10.2. To receive recommendation from Planning and monitoring group on current applications (see list on page 3)
- 10.3. To agree response to Greater Norwich Local Plan
- 10.4. To discuss if a review of the neighbourhood plan is required
- 10.5. To discuss formally disbanding the neighbourhood planning group

11. To agree prizes for dog fouling signs competition.

To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items 12 and 13:

12. To receive an update and agree next steps for handyperson position

13. To consider quotes for installation of gate at the back of the village green

14. To agree next steps for reopening of Youth Club

15. To consider request from Mattishall Memorial Hall and Playing Fields Association for grant towards children's play area equipment

16. To discuss Operation Forth Bridge

17. To discuss post COVID-19 celebration and agree working group

18. To receive update on flooding issues

19. To agree who will be involved in the clerk's appraisal

20. To receive an update from Barlow Charity

21. To receive an update from the long-term working group

22. To receive items for Tuesday 6 April agenda

23. Correspondence and reports (information only)

- 23.1. NWL project minutes from meeting 28 January
- 23.2. BDC member briefings
- 23.3. Net-Zero government: Addressing the climate change emergency
- 23.4. CAN's Funding Newsletter

New planning applications to agree comments (item 11.2)

3PL/2021/0135/HOU	The Old Stables 51 South Green	Single storey timber garden room.
3PL/2021/0138/LB	Mattishall Hall 53 South Green	Single storey timber orangery
3PL/2021/0137/HOU	Mattishall Hall 53 South Green	Single storey timber orangery.
3PL/2021/0187/HOU	MATTISHALL 2 Tithe Barn Close,	Single storey rear extension and loft conversion with dormer windows
3PL/2021/0190/HOU	53 Dereham Road	First floor extension over garage
3PL/2021/0202/HOU	Rushbrick House, Mill Road,	Demolition of the existing garage.Erection of new pool enclosure over existing outdoor pool and with new 2 storey ancillary accommodation.

Meeting details

Join Zoom Meeting

<https://us02web.zoom.us/j/82175866423?pwd=cUxLTEx6UDk5UUUpDMY9sNzNCcHFGUT09>

Meeting ID: 821 7586 6423

Passcode: 211582