



# Mattishall Parish Council

Meeting Agenda (published 2 October 2019)

**Date:** Monday 7 October 2019

**Time:** 7 - 9.30 pm

**Place:** Memorial Hall, South Green, Mattishall NR20 3JY

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Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensations
- 3 To approve the minutes of the meeting held on 2 September 2019
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 Paula Gilluley: Norfolk Police Engagement Officer to speak about anti-social behaviour
  - 6.1 To discuss the anti-social behaviour at the green and consider the installation of goal posts on the green
- 7 Planning matters
  - 7.1 To receive results of applications
  - 7.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
- 8 To receive updates from council members (for information only)
  - 8.1 Norwich Western Link
  - 8.2 SAM2 (speed awareness messaging sign) and Speedwatch
- 9 To discuss the annual inspector's recommendation regarding the play area gate
- 10 To discuss a way forward with advertising for a new handyman/woman

- 11 General repairs and installations
  - 11.1 To agree how to address the repairs required for the war memorial
  - 11.2 To agree re-pointing of the cemetery wall (entrance)
  - 11.3 To agree repairs to the bench in the gym area
  - 11.4 To discuss initial ideas for installing the plaque to commemorate the WWI airfield
  - 11.5 To agree to accept a contribution towards repairs to the churchyard wall from Pilgrim Foods
  
- 12 Youth club
  - 12.1 To receive update for September
  - 12.2 To consider request from the YMCA (provider) for a staffing increase and possible change in hours
  
- 13 To discuss how to allocate Christmas hampers to villagers in need
  
- 14 Village events
  - 14.1 To receive update on organisation of the Remembrance Day service
  - 14.2 To receive update on new date for the Christmas event
  - 14.3 To agree which marquee to purchase (from a selection) for use at village events
  
- 15 To consider request from villager to install an electric vehicle charger
  
- 16 To agree whether to instruct a solicitor to deal with the transfer of open space land to the Parish Council from Abel Homes
  
- 17 To consider responses to the following consultations
  - 17.1 Division boundaries for Norfolk County Council
  - 17.2 Norfolk ALC's community, well-being and environment initiative
  - 17.3 To consider a response to the Norfolk Minerals and Waste local plan consultation
  
- 18 Finance
  - 18.1 To receive external auditor's report for year ended 31 March 2019
  - 18.2 To approve training for clerk and councillors
  - 18.3 To receive a summary of the council's finances for the 2nd quarter
  - 18.4 To approve the payment of accounts list
  
- 19 Correspondence
  - 19.1 Norfolk Police: September newsletter
  
- 20 To receive items for the next meeting agenda (4 November 2019)

**New planning applications for consideration (item 7.2)**

3PL/2019/1107/LB	London House 9 Dereham Road	To replace the commercial entrance door within the central recessed doorway
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