



Mattishall Parish Council

Meeting Agenda (published 27th June 2023)

Date: Monday 3rd July 2023

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 5th June 2023
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
 - 6.1. To receive a summary of the Council's finances for the 1st quarter
 - 6.2. To agree training course for the Chair "Chairing Successful Meetings (13th July £60)
 - 6.3. To consider the Parish Partnership Scheme 2024/25
 - 6.4. To consider the purchase of Breckland Council-based signage for dog fouling and fly tipping and to consider trialling the mobile deployable surveillance cameras (communities where there is high level of fly tipping and antisocial behaviour)
 - 6.5. To approve the payment list
7. Planning
 - 7.1. To receive results of applications

TRE/2023/0136/TCA: 10 Burgh Lane; The tree is a Cedrus Atlantico glauca situated in the front garden adjacent to the road. The tree has a crown diameter of around 15 m. to reduce the crown diameter removing 2 m all round leaving a crown diameter of approximately 11 m – **NO OBJECTION**

TRE/2023/0141/TCA: 2 Kandri House Mill Street; T1- Cherry Remove as Tree has died, T2- Conifers Reduce in Height and prune to assist with maintenance, T3- Holly Remove on boundary causing issues with boundary fence and neighbours summer house as discussed with Tree Officer Richard Fisher at premises 13/4/23 – **NO OBJECTION**

TRE/2023/0129/TPO: 18 Mill Road; TPO 2020 NO2 Tree Species is a mature Oak as per Photo – **REFUSED**

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 7.3. To receive an update on Mattishall Neighbourhood Plan Review
 - 7.4. To receive an update on the land transfer for the Blue Bordered Land
 - 7.5. To receive an update on Denbury Homes and Bayfield Homes
 - 7.6. To consider applying for “The Greening Our Communities Fund” to help develop the community orchard / woodland
- 8. Open Spaces Working Group
 - 8.1. To note report from the Open Spaces Working Group
 - 8.2. To note report on the Allotment and Cemetery Inspections
 - 8.3. To discuss the petition received from Allotment Holders
 - 8.4. To receive an update on the Community Allotment
 - 8.5. To discuss the table tennis at the Village Green
 - 8.6. To review quotations and appoint contractor to carry out the bi-annual Tree Risk Assessment
 - 8.7. To review quotations and appoint contractor to carry out the 1-meter-high fencing around the War Memorial
- 9. To discuss Working Group practices
 - 10. To discuss the land at Pear Tree Close
 - 11. To discuss the Youth Club
 - 12. To consider the status of being a Mindful Village
 - 13. To discuss future events
 - 14. To agree appointment of Anita Rose as Trustee to Mattishall and Burgh Charity (4-year term)
 - 15. Correspondence and reports (information only)
 - 15.1. SAM2 report
 - 15.2. Flooding
 - 15.3. Mattishall and Lenwade Surgeries Patient Participation Group
 - 15.4. Norwich Western Link Project Update
 - 15.5. Local Liaison Group
 - 16. To receive items for the next meeting agenda
 - 17. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 17.1. Clerk’s appraisal

New planning applications to agree comments (item 7.2)

3PL/2023/0577/HOU	33 South Green	Proposed rear extension for a gym and swim room
3PL/2023/0597/HOU	The Barn at Ballards Bridge Farm West End	Erection of a detached double garage and workshop, with upper storage / home office space

3PL/2023/0601/F	Former United Reformed Church Hall, Welgate	Improvements to and modernisation of The Former Church Hall including, improved entrance to the rear of the building, disabled toilet facilities, a new entrance foyer / lobby and on-site car parking. Erection of 1.8m fencing
3PL/2023/0591/HOU	18 Cedar Close	Proposed single storey rear and side extension
3PL/2023/0610/LU	Rowan House, Malthouse Farm	To install 27 solar panels on property East facing roof – Certificate of lawfulness – proposed use