



# Mattishall Parish Council

Meeting Agenda (published 29th March 22)

**Date:** Monday 4<sup>th</sup> April 2022

**Time:** 7 – 9.30 pm

**Place:** Poultec, South Green Park Enterprise  
Centre, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

*Anita Rose, Parish Clerk*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 7<sup>th</sup> March 2022
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters

6.1. To receive results of applications

3PL/2021/1540/F: 26 Burgh Lane; Demolition of No. 26 Burgh Lane to form one replacement dwelling, garaging, revised access drive and amenity – **Approved**

3PL/2021/1423/F: 88 Dereham Road; Erection of 1 dwelling, re-submission of approval  
3PL/2019/1233/F – **Approved**.

3PL/2022/0138/HOU: Hall View Barn, 88a Dereham Road; Single storey extension to the west of the existing single storey element – **Approved**.

3PL/2022/0143/O: Land to the West of Rayners Way; Outline permission for the erection of 4 new single storey dwellings – **Refused**.

6.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)

6.3. To receive an update on Denbury Homes

6.4. To receive an update on the online Neighbourhood planning event

7. To review the following policies
  - 7.1. Data Protection Information Audit
  - 7.2. Safeguarding Policy
  - 7.3. Financial Risk Assessment
8. Open Spaces Working Group
  - 8.1. To note report from the Open Spaces Working Group
  - 8.2. To receive an update following the Allotment Course, attended by Cllr Piper
9. Platinum Jubilee
  - 9.1. To receive an update on the Platinum Jubilee event
  - 9.2. To receive quotation for a Platinum Jubilee bench
  - 9.3. To consider a Time Capsule
10. Finance
  - 10.1. To approve the list of payments
  - 10.2. To review the asset register / insurance
11. YMCA
  - 11.1. To receive an update on the YMCA
  - 11.2. To review purchasing a game console
12. To agree a date for the next litter picking event
13. To agree agenda for the Annual Parish Meeting (25<sup>th</sup> April)
14. Correspondence and reports
  - 14.1. SAM2 report for March
  - 14.2. Flooding issues update
15. To receive items for the next meeting agenda (3<sup>rd</sup> May)
16. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
  - 16.1. Legal Matters concerning the damage to the cemetery wall.

New planning applications to agree comments (item 6.2)

3PL/2022/0220/HOU	Rimington 93 Dereham Road	Conversion from Bungalow into House with Front & Rear Extensions and Detached Garage with Annex above
3PL/2022/0234/F	West End House, 135 Dereham Rd	Erection of a garage with mezzanine storage level within the garden area and new entrance access
3PL/2021/1618/HOU	17 Cedar Close	Proposed rear extension and conversion of existing garage into integral residential annex to the west of the existing single storey element.
3PL/2022/0164/VAR	Four Winds, Mattishall	Amended Plot Design to Plots 1 and 2 (including single storey extension to rear and amended garage design/material treatment) following permission ref: 3PL/2019/0375/
3DC/2022/0046/DOC	43 South Green	The Parish Council makes no observations on this DOC application.