

Barlow Charity

Minutes of a Trustees Meeting Held at 2.30p.m. on Tuesday 22nd November 2016

Attendance

Richard Norton, David Piper and John Rockliff attended.

Minutes

The minutes of the trustees meeting held on 3rd May 2016 were approved.

Introduction

Since the last formal trustees meeting there had been considerable activity and regular contact between the trustees. The purpose of this meeting was to ratify and record the decisions that had been taken, to progress those matters that were not completed, and generally to review all aspects of the charity's affairs.

David Piper was welcomed as a new trustee, having been appointed by the Parish Council since the last trustees meeting.

Update and Formal Ratification

It was noted that numbers 6 and 8 OSG had been sold and new owners had moved in. Both new owners amply met the local connection criteria for the affordable housing.

Maintenance

The village handyman had carried out 10 hours of gardening work during the summer. The trustees decided that it would be best to appoint the BCs own gardener. It was agreed to initially offer 4 hours per month during the six spring/summer months and 1 hour per month during the six autumn/winter months. It was agreed to advertise for the position and circa £10 per hour. **John**

It was agreed to obtain quote for repair to the concrete slabs at the entrance to the car park. **John**

John had spoken to Chris Bingham about cutting the hedge to the rear of the houses. He needed to be reminded. **John**

The outsides of the houses needed to be redecorated in 2017. It was agreed to obtain quotations with a view to the work being carried out in the spring/early summer of next year. **John**

Accounts

Current balances were £2870.63 in the Money manager account and £7730.07 in the Community account – total £10,600.70. Of this £2,000 was a grant received

re the play area fundraising and £395.88 was gift aid re fundraising for the war memorial. It was agreed to transfer this £2,395.88 to the Parish Council amounts.

David

It was agreed that David Piper be added as a bank signatory. The signatories would therefore be Richard Norton, John Rockliff and David Piper; any two of these to sign. **David** to send forms to the bank.

Car Parking

There had been a few complaints from residents that they could not find a space to park their cars, especially in the late afternoons. In response John had spoken to the practice manager at the surgery to ask if possible that staff cars were not parked there all day. It was agreed to monitor the situation.

Play Area

£36,627.50 had been raised so far towards the total estimated cost of £80,000. Thanks to Anne Jackson for her work securing this money. David was now preparing funding applications to Breckland Council and Bernard Sunley.

It was noted that the proposed children's play area and adult exercise area had been granted planning consent. This was subject to reserve matters including agreeing boundary materials.

The trustees agreed and signed a formal note to the Parish Council giving their permission for the land to be used as a play area and adult exercise area.

It was agreed that John would respond to Katie O'Connor suggesting a telephone conversation to discuss to the letter received from her on behalf of the Play Area Committee. John

Rent

The rent had been increased from 1st September 2016 from £21.67 per month to £28.07 per month. Some house owners had not increased the amount they were paying. **John** to chase this up.

It was agreed to hold the next trustees meeting in May 2017, probably in the week beginning 8th May.

The meeting ended at 3.50p.m.