



Mattishall Parish Council

Meeting Agenda (published 30 October 2019)

Date: Monday 4 November 2019

Time: 7 - 9.30 pm

Place: Memorial Hall, South Green, Mattishall NR20 3JY

Mattishall Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensations
- 3 To approve the minutes of the meeting held on 7 October 2019
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
- 6 To consider a donation towards a village Christmas lunch at Mattishall Memorial Hall
- 7 Planning matters
 - 7.1 To receive results of applications
 - 7.2 To receive report and consider recommendations from the Neighbourhood Plan delivery and monitoring group on new planning applications - see list on page 2
- 8 To receive updates from council members (for information only)
 - 8.1 SAM2 (speed awareness messaging sign) and Speedwatch
 - 8.2 Allocation of Christmas hampers project
 - 8.3 October youth club sessions
- 9 To consider the purchase of three brackets for use by the speed activated messaging sign
- 10 To agree extension of contract with J Alden, gardener, working for the Parish Council
- 11 To agree the councillors to be involved in inspections of the cemetery and churchyard

- 12 To continue discussion on an electric vehicle charger for the village
- 13 Village events
- 13.1 To receive update on organisation of the Remembrance Day service
 - 13.2 To receive update on the Christmas tree lighting event and agree a budget
 - 13.3 To discuss the 75th anniversary of VE Day commemorations
 - 13.4 To discuss whether to hold a summer event
- 14 To discuss the installation of two security posts at the village green
- 15 To discuss the purchase of ID badges for councillors for use at events and meetings
- 16 To discuss a sketch drawing for mounting the WWI airfield plaque onto a granite wedge
- 17 Finance
- 17.1 To agree two councillors to assist the clerk in drafting the budget for 2020-21
 - 17.2 To approve the payment of accounts list
- 18 To agree meeting dates for 2020
- 19 Correspondence
- 19.1 Norfolk Police: October newsletter and Speedwatch data
 - 19.2 District Councillor report for October
- 20 To receive items for the next meeting agenda (2 December 2019)
- 21 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential staffing items:
- 21.1 To consider a request from the Clerk for payment of additional hours worked
 - 21.2 To consider a request from the Clerk to attend a conference in February 2020

New planning applications for consideration (item 7.2)

3PL/2019/1233/F	Rayners Farm 88 Dereham Road	Erection of 2 dwellings and garages
3PL/2019/1250/F	Poppyland Welborne Road	Demolition of existing dwelling and proposed replacement dwelling house and garage
3PL/2019/1266/F	Land off Welgate	Three detached dwellings and associated works
3PL/2019/1267/HOU	Rhospen Welborne Road	Proposed rear first floor extension to create larger bedroom and other associated works
3PL/2019/1295/F	Land at Mill Street	Single storey dwelling with cart-shed garage
3PL/2019/1273/PIP	Land to the north of Rushbrick House, Mill Rd	Permission in principle for two detached dwellings