



Mattishall Parish Council

Meeting Agenda (published 30 June 2021)

Date: Monday 5 July 2021

Time: 7 – 9.30 pm

Place: Memorial Hall, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Luisa Cantera, Temporary Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 8 June 2021
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Planning matters
 - 6.1. To receive results of applications
 - 6.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
 - 6.3. To receive update on the Hopkins development on land south of Dereham Road
7. To receive updates from councillors
 - 7.1. Kerbing outside the churchyard wall (G Clarke)
 - 7.2. Dog poo sign competition (D Piper)
 - 7.3. Youth club update (M Nunn)
8. Open Spaces Working Group
 - 8.1. To note report from the Open Spaces Working Group
 - 8.2. To discuss and agree gardening work until October 2021
 - 8.3. To agree to the purchase of bark chippings for the village green
9. Finance
 - 9.1. To receive a summary of the Council's finances for the 1st quarter
 - 9.2. To agree a credit card for use by the Clerk
 - 9.3. To consider a grant to Mattishall PC towards churchyard maintenance
 - 9.4. To approve the list of payments

10. Correspondence and reports (information only)
 - 10.1. Norwich Western Link update
 - 10.2. SAM2 report for June (R Turner)
 - 10.3. Policies and Procedures Working Group report (R Turner)
 - 10.4. Mobile phone for new Clerk (R Turner)
 - 10.5. Flooding issues update (R Turner)
 - 10.6. Covid-19 member briefing from Breckland Council
 - 10.7. Parish Partnership Scheme for 2022-23
11. To discuss whether to record Council meetings (request from incoming Clerk for contribution towards recording device)
12. To review the website accessibility statement
13. To agree whether to hold an August meeting and allow payments to be made if there is no meeting
14. To receive items for the next meeting agenda
15. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 15.1. To agree way forward regarding damage to the cemetery wall and how to repair

New planning applications to agree comments (item 6.2)

3PL/2021/0029/OB	Poplar Farm South Green	Schedule 2 Affordable Housing Part 1 requires submission of an affordable housing scheme Plots 22 & 23 Planning Reference 3PL/2016/0395/O
3PL/2021/0877/HOU	The Yews South Green	Detached cart shed garage with integral store / potting shed
3PL/2021/0671/HOU	West End House 135 Dereham Road	Proposed garage/store/office and new access (full)
3PN/2021/0039/UC	Agricultural Building at South Green Farm	Prior Approval for conversion of agricultural barn to a single dwelling (General Permitted Development England Order 2015 as amended Schedule 2, Part 3 Class Q
3PL/2020/0466/F Appeal reference: APP/F2605/W/21/3266443	Land East of Summer Meadows Mill Road	Planning appeal: Change of use of land to use as a gypsy caravan site, including the stationing of 7 caravans for residential purposes, together with the laying of hard standing