



Mattishall Parish Council

Meeting Agenda (published 29th August 2023)

Date: Monday 4th September 2023

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 7th August 2023
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
 - 6.1. To consider the Parish Partnership Scheme 2024/25
 - 6.2. To consider any Grant Applications
 - 6.3. To approve the payment list
7. Planning
 - 7.1. To receive results of applications

3PL/2023/0610/LU: Rowan House, Malthouse Farm, Church Plain; To install 27 solar panels on property east facing roof – Certificate of lawfulness – proposed use – **APPROVED**

3PL/2023/0591/HOU: 18 Cedar Close; Proposed single storey rear and side extension – **APPROVED**

3PL/2023/0639/HOU: Broggers House, 91A Dereham Road; Two storey and single storey extension to rear and proposed timber gates brick piers and paving to front – **APPROVED**

3PL/2023/0686/HOU: Brecklands 64 Dereham Road; Two storey rear extension and single storey rear extension - **APPROVED**

7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)

7.3. To receive an update on Mattishall Neighbourhood Plan Review

- 7.4. To consider writing a letter to Mr Freeman following receipt of a letter requesting support / help from other Council's in a National front to protect Neighbourhood Plans
- 7.5. To receive an update on the land transfer for the Blue Bordered Land
- 7.6. To receive an update on Denbury Homes and Bayfield Homes

- 8. Open Spaces Working Group
 - 8.1. To note report from the Open Spaces Working Group
 - 8.2. To receive an update on the progress of the Dip Tanks to the Allotments
 - 8.3. To consider the proposal of the Allotments being managed by an Allotment Association
 - 8.4. To review revised quotations and appoint contractor to carry out fencing to the War Memorial
 - 8.5. To discuss future repairs to the party wall in the Play Area
 - 8.6. To discuss the Tree Hazard Risk Assessment received from Treecare Consultants

- 9. To receive an update on the Village Map

- 10. To discuss future events
 - 10.1. Remembrance Sunday
 - 10.2. Christmas Tree Lighting Event
 - 10.3. Summer Event / Beer Festival

- 11. To review the following policies
 - 11.1. General Risk Assessment
 - 11.2. Dignity at Work Policy and Disciplinary, Dismissal and Grievance Policy
 - 11.3. Code of Conduct
 - 11.4. To consider signing up to the civility and respect pledge

- 12. Correspondence and reports (information only)
 - 12.1. SAM2 report
 - 12.2. Flooding
 - 12.3. Mattishall and Lenwade Surgeries Patient Participation Group
 - 12.4. Norwich Western Link and Local Liaison Group Update
 - 12.5. Vattenfall Norfolk Offshore Wind Zone Community Drop In Event
 - 12.6. Community Speed Watch report

- 13. To receive items for the next meeting agenda

- 14. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 14.1. Tendering matter

New planning applications to agree comments (item 7.2)

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