



Mattishall Parish Council

Annual Meeting Agenda (published 30th
May 2023)

Date: Monday 5th June 2023

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise
Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. Co-option of Councillor and to consider Training
4. To approve the minutes of the meeting held on 9th May 2023
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
7. Finance
 - 7.1. To consider a grant application from the Village Hall Committee
 - 7.2. To consider member's attending the NPTS Autumn Seminar (16th October)
 - 7.3. To agree the insurance renewal with BHIB (3-year long term agreement)
 - 7.4. To approve the payment list
8. Planning
 - 8.1. To receive results of applications
3PL/2023/0336/HOU: Hall View Barn, 88A Dereham Road; single storey extension to east of existing single storey element – revised scheme (part retrospective). Minor changes to design of extension – **APPROVED**

3PL/2023/0357/HOU: 36 South Green; Detached garage to front – **REFUSED**

3PL/2023/0290/HOU: Melarron, 91 Dereham Road; Proposed two storey side extension to include new garage, single storey rear extension, canopy to frontage and associated alterations – **APPROVED**.
 - 8.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 8.3. To receive an update on Mattishall Neighbourhood Plan Review

- 8.4. To agree to notify land owners (if required land registry fees) of Open Green Spaces as required under the Local Plan
- 8.5. To receive an update on Denbury Homes and Bayfield Homes
- 9. Open Spaces Working Group
 - 9.1. To note report from the Open Spaces Working Group
 - 9.2. To receive an update and review quotations for the dip tank installation to the Allotments
 - 9.3. To consider the recommendations from the Crime Survey Report to the play area and consider landscaping adjacent to the wall
 - 9.4. To receive an update on the Community Allotment
- 10. To discuss the design of a banner to promote the Council at public events
- 11. To discuss the land at Pear Tree Close
- 12. To receive an update on the Village Map
- 13. To receive an update on the Website
- 14. Correspondence and reports (information only)
 - 14.1. SAM2 report
 - 14.2. Flooding
 - 14.3. Transport East – Rural Mobility Survey Results
- 15. To receive items for the next meeting agenda
- 16. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 16.1. To recognise Councillors
 - 16.2. To discuss contractual increases
 - 16.3. To agree a date and confirm members to carry out appraisal for the Clerk

New planning applications to agree comments (item 8.2)

3DC/2023/0150/DOC	1-4 Kensington Forge, Dereham Road	Discharge of condition No. 4c & 4d on 3PL/2017/1112F (plots 1-4) (discharge conditions)
3PL/2023/0515/HOU	Walnut Cottage, South Green	Proposed two bay cart shed
TRE/2023/0141/TCA	2 Kandri House, Mill Street	T1- Cherry remove as tree has died T2- conifers reduce in height and prune to assist with maintenance T3- Holly remove on boundary causing issues with boundary fence and neighbours summer house as discussed with Tree officer Richard Fisher at premises 13/04/23