



Minutes of an Extraordinary Council Meeting

Mattishall Parish Council

Wednesday 7 August 2019 at 7 pm, Memorial Hall

Parish Councillors present: Terry Wilkins (Chairman), Michael Nunn (Vice-Chairman), David Piper, Janice Smith, Chris Taylor and Richard Turner. Also in attendance: Luisa Cantera (Parish Clerk). There were no members of the public present.

1 Apologies for absence

Parish Councillors Graham Clarke, Richard Norton and Hannah Farrier-Dutton gave their apologies to the Clerk in advance of the meeting. The Council accepted their apologies.

2 Members' declarations of interest in items on the agenda

No declarations of interest or requests for dispensation were made.

3.1 Agreement to hold a silent auction at the end of August

The Chairman proposed holding a silent auction using the donated vouchers from local businesses, originally donated for Norfolk Day. He and the Clerk have contacted the organisations that donated vouchers and those contacted so far have agreed that they can be used for this purpose. The Swan public house is holding an event on Sunday 25 August and the landlords are willing to hold a silent auction with proceeds to the Parish Council. The Council **RESOLVED** to hold a silent auction at the end of August.

3.2 Agreement of a purpose for any funds raised from the silent auction

The Council **RESOLVED** that any funds raised from the silent auction would be used for the benefit of people in the village.

4 Agreement of interim arrangements for gardening and other tasks while the Parish Council looks for a handyman/woman

A gardener, Jaki Alden, has been working at the village green and cemetery. Work has included completing the clearing of the road-side bank at the green of plants and weeds and seeding the area, dealing with damaged trees from vandalism on the

green, deadheading roses at the cemetery, transplanting plants and weeding both areas. The Council has been impressed with her work and **RESOLVED** to contract Mrs Alden to work up to 20 hours per month for gardening tasks until the end of October 2019.

5 Payment of accounts list

The Council **RESOLVED** to approve the payments list (refer to on final page).

The Chairman closed the meeting at 8.15 pm.

Payment of accounts list		
Payment to	Description	Payment
Broadland Toilet Hire	Hire of portaloos for probation service project at cemetery (2 weeks)	£116.40
D Bracey	Annual play area inspection	£96.00
D Piper	Councillor expenses: lawn seed, duplicate keys cut, voucher for Norfolk Day, mileage to recycling centre x 3 trips	£63.80
J Alden	Gardening service	£402.00
J Smith	Councillor expenses relating to Norfolk Day	£34.68
Mattishall Community Car Scheme	Contribution towards car scheme for April-June 2019	£186.90
Pips Skips Ltd	2 x 4 yard skips for Probation Service project	£300.00
PPL PRS Ltd	Music licence for Norfolk Day event	£29.68
R Nunn	Lock replacement for electricity box on village green	£24.24
Total Gas & Power	Electricity supply at village green*	£13.59
TTSR Ltd	Grass cutting for July	£421.55
Clerk's pay and expenses		
	August net pay/HMRC/Norfolk Pension Fund**	£1,395.78
	Working from home allowance	£18.00
	Stationery	£4.21
Total payments approved		£3,106.83

*Paid by direct debit on 23 July 2019

**Payments will be made on 28 August 2019