



# Mattishall Parish Council

Meeting Agenda (published 30th November 2021)

**Date:** Monday 6<sup>th</sup> December 2021

**Time:** 7 – 9.30 pm

**Place:** Memorial Hall, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

*Anita Rose, Parish Clerk*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. Co-option of Councillor.
4. To approve the minutes of the meeting held on 1<sup>st</sup> November 2021
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
7. Planning matters
  - 7.1. To receive results of applications  
3PL/2021/1138/HOU: Several House, Church Plain; Extension to existing kitchen at ground floor, extension to the main house at ground level to form a new garden room – **Approved.**  
  
3PL/2021/1270/HOU: Rimington, 93 Dereham Road; Raising of roof height to add additional living accommodation, including front and rear extensions and detached garage – **Withdrawn.**  
  
3DC/2021/0218/DOC: Land South of Dereham; Discharge of conditions 14,15,20 & 23 on 3PL/2020/0462/F – **Approved.**
  - 7.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
  - 7.3. To receive an update on the Hopkins and Moore development land south of Dereham Road
  - 7.4. To receive an update on the Local Plan and Policy INF03 review
  - 7.5. To agree comments for the Statement of Community Involvement Consultation 22<sup>nd</sup> November- 7<sup>th</sup> January

8. Open Spaces Working Group
  - 8.1. To note report from the Open Spaces Working Group
  - 8.2. To review the quotation received from Playdale for the mulch to the roundabout
  - 8.3. To discuss the advice received for the cemetery fence
  
9. Cemetery / Churchyard
  - 9.1. To review the quotations received for the tree works to All-Saints Churchyard and cemetery
  - 9.2. To agree annual charges for burials
  - 9.3. To receive an update on the cemetery wall repairs
  - 9.4. To discuss the clock to All-Saints Church
  
10. To receive an update on Remembrance
  
11. Christmas Event
  - 11.1. To ratify the risk assessment for the Christmas tree lighting event.
  - 11.2. To receive an update on the Christmas tree lighting event.
  - 11.3. To receive an update on Christmas hampers
  
12. Finance
  - 12.1. To approve the list of payments
  - 12.2. To approve the 2<sup>nd</sup> draft budget 2022/2023
  - 12.3. To approve the purchase of a keyboard and extension leads for village events
  - 12.4. To consider subscribing to Adobe InDesign.
  
13. To receive an update on the Norwich Western Link
  
14. To review the constitution to Mattishall Burgh Charity and to have re-appointment of trustees.
  
15. YMCA
  - 15.1. To agree an extra helper to the Youth Club
  - 15.2. To receive an update on the Xbox game console
  
16. To consider the Parish Partnership Scheme for a SAM2 machine
  
17. Correspondence and reports
  - 17.1. SAM2 report for November
  - 17.2. Flooding issues update
  
18. To receive items for the next meeting agenda
  
19. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items: Contractual matters Gardener and Handyman.

## New planning applications to agree comments (item 7.2)

|                   |                                       |  |
|-------------------|---------------------------------------|--|
| 3PL/2021/1469/F   | Mattishall Golf Club South Green Park | Create internal area under existing lean-to for office/storage space in conjunction with Applicant's business<br><br><a href="#">Amended plans</a> |
| 3PL/2021/1540/F   | 26 Burgh Lane                         | The Parish Council has no observations to make on this application.  |
| TR2/2021/0328/TPO | 25 All Saints Walk                    |  |
| 3NM/2021/0094/NMA | 27 Gregs Close (Plot1)                | Amendment to 3PL/2021/0048/D - Installation of 14 photovoltaic panels to the rear roof - south and west facing pitches                             |