



Mattishall Parish Council

Meeting Agenda (published 19th August 22)

Date: Monday 5th September 2022

Time: 7 – 9.30 pm

Place: Poultec, South Green Park Enterprise
Centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. Co-option of Councillor
4. To approve the minutes of the meeting held on 11th July 2022
5. To approve the minutes of the meeting held on 1st August 2022
6. To report progress on items not on the agenda from the last meeting (Clerk's Report)
7. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
8. Finance
 - 8.1. To approve the list of payments
 - 8.2. To consider a refresher course on Elections provided by Norfolk Parish Training & Support
 - 8.3. To consider IT support to integrate the news feeds for the website and social media sites or to consider an annual support fee provided by Norfolk Parish Training & Support
 - 8.4. To discuss the Household Support Grant and agree how to administer it.
9. To review the process of decision making using working groups
10. Planning matters
 - 10.1. To receive results of applications
TRE/2022/0158/TPO: Ash House 4 Mill Street; T1 Ash- Reduce to 2 lowest branches on west side over neighbours garden to a radius of not less than 6m – **APPROVED**.

TR100038 – A47 North Tuddenham to Easton Project – **APPROVED**.
 - 10.2. To receive recommendations from the Planning and Monitoring group on current applications (see list on page 2)
 - 10.3. To consider the outcome of the interviews for the Neighbourhood Plan consultancy

- 10.4. To receive a recommended response from the Planning and Monitoring group for Breckland Council's Local Plan Partial Review Consultation
 - 10.5. To consider quotations for the Community Woodland Landscape masterplan
 - 10.6. To consider and discuss proposed letter to the Clinical Commission Group (CCG) reference Mattishall's Surgery and its future (Denbury Homes S106)
11. Open Spaces Working Group
- 11.1. To note report from the Open Spaces Working Group
 - 11.2. To consider the additional dog bin request
 - 11.3. To receive an update on the play area wall
 - 11.4. To note All Saints Church, Cemetery and Allotment Inspections
12. Communications Working Group.
- 12.1. To note report from the Communications Working Group
 - 12.2. To discuss Miscellanea and costings
 - 12.3. To review the Social Media Policy
13. To discuss Remembrance Sunday
14. To discuss Christmas Tree Lighting event
15. To discuss the Parish Council acquiring / managing amenity land currently owned by Norfolk County Council
16. To discuss the grassed areas managed by Breckland District Council (BDC)
17. To discuss the outcome and receive recommendations following the 20mph Village Speed public consultation
18. To review the Equality Policy
19. Correspondence and reports (information only)
- 19.1. SAM2 report for June
 - 19.2. Flooding issues update
 - 19.3. Norwich Weston link project – consultation now live
20. To receive items for the next meeting agenda
21. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
- 21.1. Staff matters

New planning applications to agree comments (item 10.2)

3PL/2022/0114/F	Poplar Farm, 41 South Green	Demolition of existing farmhouse and its replacement with a single dwelling
3PL/2022/0941/HOU	West End House, 135 Dereham Road	Conversion of garage to habitable accommodation. Works include two Velux roof lights in the rear roof

		slope on North elevation and the replacement of roller doors within South elevation.
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